GUIDELINES FOR EXTENDED ABSTRACT

Extended abstracts must contain all relevant aspects and information of a regular research in a form that is shorter than the full text. Subtitles of the extended abstract should be composed of abstract and keywords, introduction and objective, method, findings and argument, conclusion and suggestions. It shall be written in English with Times New Roman font, single line spacing and 11 font size and can contain figures, tables, or images. Page margins are 1 inch on all sides, in A4 paper size and should not exceed 2 pages or from 1000 to 2500 words excluding the references *(Vietnamese authors are required to provide the article title and extended abstract both in Vietnamese and English).* It should follow the suggested template below.

**TEMPLATE**

**TITLE**

(TIMES NEW ROMAN, 14 FONT SIZE, BOLD, ALL CAPS, CENTERED)

Author’s Name and Surname1 , Author’s Name and Surname2 (10 font size) 1Organization of author1; e-mail1

2Organization of author 2; email2

**ABSTRACT** (12 Font Size, bold, all caps, centered)- Abstract should be written in 200 words and with 10 font size, Times New Roman, justified, single line spacing. Objectives, methods and findings **are summarized in this section.**

**KEYWORDS:** keyword 1; keyword2; keyword3; up to 5 (Said section should contain maximum 5 words that are written with 10 font size and separated with semi-colon)

**1. INTRODUCTION** (Title Times New Roman, 12 font size, bold). Current literature regarding the work subject should be examined and the differences of the said work from the past, similar works should be presented clearly in the introduction section.

1. **METHODOLOGY** The methodology must be clearly stated and described in sufficient detail or with sufficient references. The author shall explain the research question, describe the research framework, and the methods applied in detail. It should be furthermore highlighted why the research question is relevant to theory and practice, and why the chosen method(s) are suited for the problem.
2. **RESULT** Presentation of the result obtained. If possible, use descriptive figures or tables rather than explain in text. Do not discuss or interpret the results at this stage.
3. **DISCUSSION** Discuss the results. Put your results in perspective by comparing to other studies or generally accepted knowledge in the field. Criticize your own method and results, for example, with respect to the simplifications made.
4. **CONCLUSIONS** Conclusions should include (1) the principles and generalizations inferred from the results, (2) any exceptions, problems or limitations of the work, (3) theoretical and/or practical implications of the work, and (5) conclusions drawn and recommendations.
5. **REFERENCES** References should be listed in a commonly accepted format but in a consistent style. Use the following examples:

Reference to a journal publication:

[1] James, H. (1937). The ambassadors. New York, NY: Scribner.

[2] Smith, T., Jones, M.: &#39;The title of the paper&#39;, IET Syst. Biol., 2007, 1, (2), pp. 1–7

[3] Borwn, L., Thomas, H., James, C., et al.:&#39;The title of the paper, IET Communications,

2012, 6, (5), pp 125-138.